

**Erin F. Selby**

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**Subject:** FW: Honors course competition

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**From:** May Mergenthaler <[mergenthaler.4@osu.edu](mailto:mergenthaler.4@osu.edu)>

**Date:** Wed, 25 Nov 2009 15:57:05 -0500

**To:** Linda Harlow <[lharlow@esue.ohio-state.edu](mailto:lharlow@esue.ohio-state.edu)>

**Cc:** Anne Krabacher <[krabacher.4@osu.edu](mailto:krabacher.4@osu.edu)>, Merijn Van der Heijden <[vanderheijden.1@osu.edu](mailto:vanderheijden.1@osu.edu)>, Valarie Williams <[williams.1415@osu.edu](mailto:williams.1415@osu.edu)>, "Anna A. Grotans" <[grotans1@humanities.osu.edu](mailto:grotans1@humanities.osu.edu)>, Kathy Corl <[corl.1@osu.edu](mailto:corl.1@osu.edu)>, Brenda Hosey <[hosey.1@osu.edu](mailto:hosey.1@osu.edu)>, Marilyn Figlestahler <[MFiglestahler@esue.ohio-state.edu](mailto:MFiglestahler@esue.ohio-state.edu)>

**Subject:** Re: Honors course competition

Dear Professor Harlow,

I am very glad that my course proposal has been selected for funding in the 2009 competition for new Honors courses and I gladly accept the funding, as well as the conditions under which it is granted. And thank you for providing this opportunity! I am also grateful for any assistance you and your staff can give me in advertising the course and I plan to take up your invitation to attend the quarterly Honors scheduling event. The course that I proposed is currently under review and I will certainly keep you posted on the progress of the review process. I hope to teach German H590 for the first time in Spring 2010, and then again, with the support of your funding, in Winter 2011 as well as in 2011-2012. My Department is also committed to offering the course at least twice more after that, and other faculty members have already expressed interest in teaching it as well.

Sincerely,  
May Mergenthaler

May Mergenthaler, Ph.D.  
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On Nov 25, 2009, at 2:52 PM, Linda Harlow wrote:

Dear Dr. Mergenthaler,

I am pleased to inform you that your proposal for *German H590: Life without God? Secularization and Society from the Enlightenment to the Present* has been selected for funding in this year's competition for new Honors courses, **contingent upon approval by all relevant curricular bodies**. Committee members found your proposal to address clear needs within our Honors offerings. Please accept our congratulations, along with those of all of our colleagues on the selection committee, as well as our thanks for your commitment to the Honors & Scholars Programs.

Your department (Departmental Chart field Combination - org 05470; fund 011000; acct 60060) will receive \$7500 the first time the course is taught (projected: WI 2011), and \$7500 for the second offering (total over 2 years:

\$15,000). Please let us know when you confirm the quarter of initial offering. After the 15th day of that quarter, please contact Marilyn Figlestahler at [figlestahler.1@osu.edu](mailto:figlestahler.1@osu.edu) or at 688-0225 for transfer of funds. This award is conditional upon a firm commitment from your department to offer the course at least twice beyond the initial two offerings for which you will receive support. Additionally, as stated in the Request for Proposals, **the University Honors & Scholars Center reserves the right not to fund the course if the course has low enrollment or if the course is not offered for the second time by Spring Semester 2013.**

As you know, relevant curricular bodies must approve your course before you can offer it for the first time. Please inform us of your progress within the curricular approval process, including the Arts and Sciences Honors Committee, and let us know if we can be of assistance.

Publicity for new courses is essential to ensure full enrollment. Some ways that have proven successful for others who have offered new Honors and Scholars courses in the past include: fliers, posters, and advertisements sent through our online Honors & Scholars Net. We would be happy to assist you in these efforts. Additionally, we host a quarterly Honors scheduling event to inform Honors students of available Honors courses. This takes place one week before Honors students schedule their courses for the following quarter, and we will invite you to participate in this event.

Please let us know if you have any questions. Your reply to this email will indicate your acceptance of this funding arrangement. We look forward to continuing to work with you.

Sincerely,  
Linda  
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University Honors and Scholars  
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----- End of Forwarded Message